



Rapid Property Management LLC
 1719 West Main Street, Suite 305
 Rapid City, SD 57702
 Phone: (605) 593-7797 or (605) 415-8449
www.rapid-property.com / ray@rapid-property.com



NOTICE OF INTENT TO VACATE

Today's Date: _____
 To: Rapid Property Management, LLC

You are hereby notified that the undersigned lessee(s) intended to terminate rental of the premises listed below. **All** names on the lease. Additionally all lessee's must sign this notice. **Your notice is effective from the date we receive this in the office.**

Name (s): _____
 Street Address: _____ Unit #: _____
 City: _____, SD Zip: _____
 Expiration Date of Rental Lease Contract: _____
 Move-Out Date/Date Keys will be returned to our office: _____

Showing Instructions: Please Check One

_____: Call first, if no answer leave a message and us the key in your office.
 (All showings are made with a representative from Rapid Property Management, LLC)

_____: I would like to be present for all appointments.
 (Appointments are conducted Monday through Saturday between 9:00 and 4:30)

Phone number to call for appointments: _____

Reason for Moving:

Forwarding Address:
 Street Address: _____ Unit #: _____
 City: _____, SD Zip: _____

 Lessee

This Notice of intent to vacate was received by Rapid Property Management, LLC.

Date: _____

Received By: _____